



*Mansfield Middle School Association*

*March 5, 2014 Minutes*

**In Attendance:** Jean Johnson, Lisa Drzewiecki, Sandy Hill, Melissa Belden, Erika Blanchette, Celine Demers-Schiffler, Corinna Beebe, Jeff Beebe

1. **Call to Order:**

- Marie H. called the meeting to order at 7:10 pm.
- Everyone was asked to introduce himself or herself.

2. **Special Guest Speaker(s):**

- Nora Dickinson, MMS 5<sup>th</sup> Grade Science
  - Greenhouse update presentation – hydroponic vegetables produced and given to MMS lunch program
  - MMSA grant used to purchase easy to move tables for hydroponic units
  - MMSA fundraiser (\$558 bake sale) used to purchase planting supplies and garden hose
  - Hart Seed Company to donate packets of seeds
  - Current work in greenhouse includes building wall mounted units and a requests/plans are being made for supplies to build scaffolding for plant growth in the vertical space
  - Plan in place to have and maintain a consistent growth/harvesting cycle from year to year
  - Thank you to MMSA

3. **Approval of the minutes:**

- Lisa D. motioned to approve minutes of February 2014 meeting. Melissa B. 2<sup>nd</sup> the motion.

4. **Officer Reports:**

- **President, Marie Hodrinsky:**
  - On behalf of President, see Vice-President report
- **Vice-president, Jean Johnson:**
  - See old, new and other business
  - See fundraising
- **Treasurer, Lisa Drzewiecki:**
  - Budget (see attached)
  - 8<sup>th</sup> grade closing ceremony: request by Donna Stratton per communication with Lisa to allocate \$600 used for corsages to go to 8<sup>th</sup> grade student activity fund to support other end of year functions i.e. picnic, yearbook, class night etc. to offset costs
  - Motion to approve \$600 into 8<sup>th</sup> grade student activity fund by Melissa B.; 2<sup>nd</sup> by Celine D-S.; approved
  - Motion to add \$100 for paper goods to 8<sup>th</sup> grade student activity fund by Lisa D.; 2<sup>nd</sup> Jeff B.; approved
  - As \$250 from budget is allocated to 8<sup>th</sup> grade picnic, total donation is \$850.
- **Secretary, Sandy Hill:**
  - No report

5. **Administrator's Report:**

- Assistant Principal Candace Morell reported
  - Girls basketball won middle school championship for division
  - Canned goods drive and pep rally was a success
  - Greg Haddad awarded citations to 14 students for new law changes; he is supportive of student endeavors
  - Regional Science Quiz Bowl – MMS students awarded 1<sup>st</sup> place; hold trophy for one year
  - Local History Day – 03/06/14 at 6 pm
  - Regional History Day – 03/22/14 at MMS from 8:30-3:00 pm; hosted by MMSA
  - Science CMT and new Smart Balance Assessment testing
  - Computer technology – students did well on practice tests
  - The play, 'The Wiz', directed by Ryley Zawodniak and Nora Dickinson, will be held first weekend in April (04/4-6/14); Carol Norrish in FCS to have students involved in sewing costumes; MMSA to run concession stand
  - 6<sup>th</sup> grade to visit Sturbridge Village in MA on 04/11/14
  - Robotics to travel to Anaheim, CA for tournament
  - 3<sup>rd</sup> quarter activities are underway
  - MMS spring sports begin in two weeks

6. **Faculty Report:**

- No new business

7. **Old Business:**

- Jeff Cryan Scholarship Fund – Candace to follow up on it; money allocated for international travel
- History Day – 03/22/14 – MMSA catering event with Jason Altieri for judges; cost is estimated at \$800-900; people are needed to help set up and during the event to move items from cafeteria to room 308-309; paper goods and toasters needed; Robotics team selling goods at concession stand
- MMS school play – Ryley to request MMSA to order extra t-shirts with 'The Wiz' logo – unclear as to how many to order and suggestion made to have a flyer sent home with students advertising shirts and interest to purchase
- Student Council Talent Show – Pi Day (3/14) 6-8:30 pm open to public
  - Tickets are \$6
  - Q-notify by MMSA in collaboration with Student Council for pie donations
  - Need pie and round baked good donations
- Staff Appreciation Day – 05/06/14 – need to discuss at MMSA meeting, 04/02/14

8. **New Business:**

9. **Fundraising:**

- No tax on fundraising items that are purchased by individuals in support MMSA
- Munson chocolates and gift bags given 04/07-11/14, the week prior to school break
- Box tops - \$414 raised, \$122 allocated to prizes for classes

10. **Other Business:**

- FCS - Sewing machines in need of repair; Schillers give discounts for repair
- FCS - Fabric is donated and being consumed

- Motion to give \$250 to FCS (Carol Norrish) and made out to MMS SAF for FCS program; received by Carol – motion made by Lisa D.; 2<sup>nd</sup> by Jean; approved
- MMSA sandwich board signs are in for announcements

11. **Meeting Adjourned:** The meeting was adjourned at around 8:05 PM

*Our next meeting is scheduled for April 2<sup>nd</sup>. A request for agenda items will be sent about one week prior to the meeting with the final agenda to follow.*

*Respectfully submitted,*

*Sandy Hill*

*Secretary*

*(pending approval at our next meeting)*

**MANSFIELD MIDDLE SCHOOL**

**Treasurer's Report**

**March 5, 2014**

	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL Y-T-D
<b>INCOME</b>			
Membership/Open House	610	1000	1,025
Direct Giving	145	300	514
Fall Fundraiser	1,193	1000	3,199
Munsons Fundraiser	1,109	1000	
Spring Fundraiser (Mixed Bag Design)		1000	
T-Shirt/Sweatshirt Sale		300	(113)
School Photos	1,806	1700	2,940
SCRIP	259	200	156
Box Tops		1,000	871
Play Concessions		500	
Talent Show/Silent Auction		350	
Income earned	5,122	8,350	8,592
Carryover in Checking from 2012-2013	10,018	8,660	8,660
Total Income Available in Checking	15,140	17,010	17,252
<b>EXPENSES</b>			
8th grade closing	40	600	
8th grade picnic	250	250	
6th grade picnic		250	250
FO Smith Scholarship	350	350	
History Day			
Friendship Award		50	
Tech Night (Nancy Gifford)			76
Alice in Wonderland (5th graders)			535
Enrichment		1,000	490
Staff Appreciation Day	70	200	
Grant Requests	5,635	5,000	5,040
Miscellaneous Expenses	135	100	39
<b>TOTAL EXPENSES</b>	<b>6,481</b>	<b>7,800</b>	<b>6,430</b>
<b>TOTAL CASH IN CHECKING ACCT</b>	<b>8,660</b>	<b>9,210</b>	<b>10,822</b>

Checking Account Balance as of 12/5/2014

10,822

Money collected for Jeff Bryan Scholarship Fund

-700

Total Available Money in Checking Account

10,122

\*Profit from T-shirt sale: \$138.44/ Bulk T-shirts = (\$251.60)

\*\* We made \$558 at the Bake Sale in December. This money was given to Nora Dickinson and Doug Perkins to use for the greenhouse.

